

**SAMPLE VOLUNTEER POSITION DESCRIPTION
CHAPTER/UNIT NAME**

Location	Chapter/Unit
Position Title	Blood Pressure Screening
Purpose	Provide community with a free and convenient way to monitor blood pressure and offer advice to improve blood pressure
Key Responsibilities	<ul style="list-style-type: none"> • Willingness to support Red Cross Mission • Keep statistics for clients and Red Cross on people who have blood pressure done • Be prompt and efficient • Keep records of your hours and report them to chair • Use equipment responsibly • Encourage people with high or low blood pressure to seek medical attention
Relationships	Chair of Nursing
Qualifications	<ul style="list-style-type: none"> • Registered Nurse (RN) or Licensed Practical Nurse (RPN) • Like working with people • Available to blood screening shifts
Training	<ul style="list-style-type: none"> • Orientation to American Red Cross • As required by job responsibilities
Appointed by	Chair of Nursing
Reports to or Partners with	Chair of Nursing or as determined by Chapter/Unit
Length of Appointment	1 year, renewable
Time Commitment	
Development Opportunities	<ul style="list-style-type: none"> • Develop community relationships and contacts • Develop skills at assessing situations • Continuing education

I understand the responsibilities and qualifications of this position, and agree to fulfill them to the best of my ability.

Print Name

Signature

Date

Revised date _____