

**SAMPLE VOLUNTEER POSITION DESCRIPTION
CHAPTER/UNIT NAME**

Location	
Position Title	Photographer
Purpose	Assist Red Cross in delivering mission by recording services, programs and events
Key Responsibilities	<ul style="list-style-type: none"> • Willingness to support Red Cross Mission • Keep photographic records of volunteers and special events • Utilize photos for brochures, website
Relationships	Working with Chapter/Unit Public Relations/Communications employees and volunteer
Qualifications	<ul style="list-style-type: none"> • Excellent photography skills • Digital photography skills • Flexible time availability
Training	<ul style="list-style-type: none"> • Orientation to American Red Cross
Appointed by	Chapter/Unit Chair and/or Director of Public Relations/Communications
Reports to or Partners with	Chapter/Unit Chair and/or Director of Public Relations/Communications
Length of Appointment	1 year, renewable
Time Commitment	4 hours/month or according to number of events
Development Opportunities	<ul style="list-style-type: none"> • Be a valued team member of a Red Cross service that communicates its programs, services and special events

I understand the responsibilities and qualifications of this position, and agree to fulfill them to the best of my ability.

Print Name

Signature

Date

Revised date _____